

SALEM UNITED METHODIST CHURCH

2 High Street, Brookeville, MD 20833

BUILDING COORDINATOR: Gene Haines / 301-467-4939 / genehaines3@verizon.net

2023 Facilities Use Agreement

Application Date: _____ Proposed Use: _____

Name of individual/ organization: _____

Proposed date (s) of use: _____

Proposed time (s) of use: _____

All leaders Safe Screened and trained: Yes No N/A

Usage fees: Community Hall _____

Sanctuary: _____

Signing below indicates that the individual and/or organization has read and accepted the terms and agreements and will be responsible for all fees and damages.

Primary Contact Phone

Email Address

Date Signature

Back-up Contact (print): _____
Name Phone

***** FOR INTERNAL USE ONLY *****

Use of church facility as requested is approved:

Building Coordinator signature: _____ Date: _____

Witness signature: _____ Date: _____

EFFECTIVE JANUARY 1, 2023